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13 JUN 1972

MEMORANDUM FOR: Deputy Director for Support

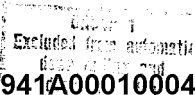
**SUBJECT : Office of Personnel Report - Week Ending
9 June 1972**

1. Transfer of Funds Between Retirement Systems: The Agency task force involved with the processing of the Federal Government's part of the retirement contributions to be transferred by the Civil Service Commission to the Agency's retirement system completed its work last week. The group, which commenced its work on 6 March, was composed of three Agency employees from the Office of Finance and one reemployed annuitant from the Office of Personnel. We have completed our part of the assignment, but a review and audit by CSC must be completed before payment is certified. The Commission estimates that they will transfer about 33 million dollars covering approximately upon completion of the audit.

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2. Summer Only Employees: As of this date we have entered on duty 120 summer only employees. We have scheduled five EOD dates in June for the remainder of the group.

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3. Position Management:

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a. A meeting was held with FE Division officials to discuss the reorganization of [] Station.

b. The Africa Division survey report has been completed and forwarded to the Chief/AF for review.

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c. The survey of [] has started.

d. The survey of the Office of Special Projects, DDS&T, has been completed and the report is being prepared.

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e. The survey [] has been completed.

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4. Co-op Program: Interest in the Co-op Program continues to develop. [] briefed officers in the Office of Security and the Central Reference Service on the program. Both Offices have evidenced considerable interest, but they have not been able to identify the necessary contract slots at this time.

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5. Special Recruitment: [] SB Division, will visit our recruiting offices in [] this week to brief the recruiters on special SB [] requirements.

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25X1C

6. Employee Suggestion Program: A total of nineteen Agency employees attended a Seminar on Improving Suggestion, Invention and Cost Reduction Programs on 6 June 1972, sponsored by the Civil Service

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Commission and the National Association of Suggestion Systems. The breakdown of those attending by Directorate is:

Support	11
Intelligence	6
Clandestine Service	1
Science & Technology	1

25X1A 7. Insurance Branch: The Chief and Deputy Chief of the Insurance Branch visited the home office of Mutual of Omaha in Omaha, Nebraska to discuss computation of the Association Benefit Plan's reserve funds. The trip also served as an orientation on Mutual insurance programs for the Deputy Chief.

8. Tempo of Retirements: As of this date, the total number of retirements for FY 1972 is 574. At this time we believe that a total of 221 retirements will be effected during June.

9. Visit to Federal Aviation Administration: On 5 June representatives of Retirement Affairs Division visited the Federal Aviation Administration for a briefing on the law, recently enacted, that permits FAA to expend Federal funds to retrain Air Traffic Controllers for new careers. Such training may go along with early retirement from Federal service or may prepare "burned out" Controllers for other work in FAA or elsewhere in the Government. The law was approved two weeks ago and, at this time, FAA does not yet have all its administrative procedures developed but must start soon as the law is effective on 14 August 1972.

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10. Bloodmobile: A total of 119 individuals donated blood
on 6 June.

/s/Harry B. Fisher

Harry B. Fisher
Director of Personnel

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